

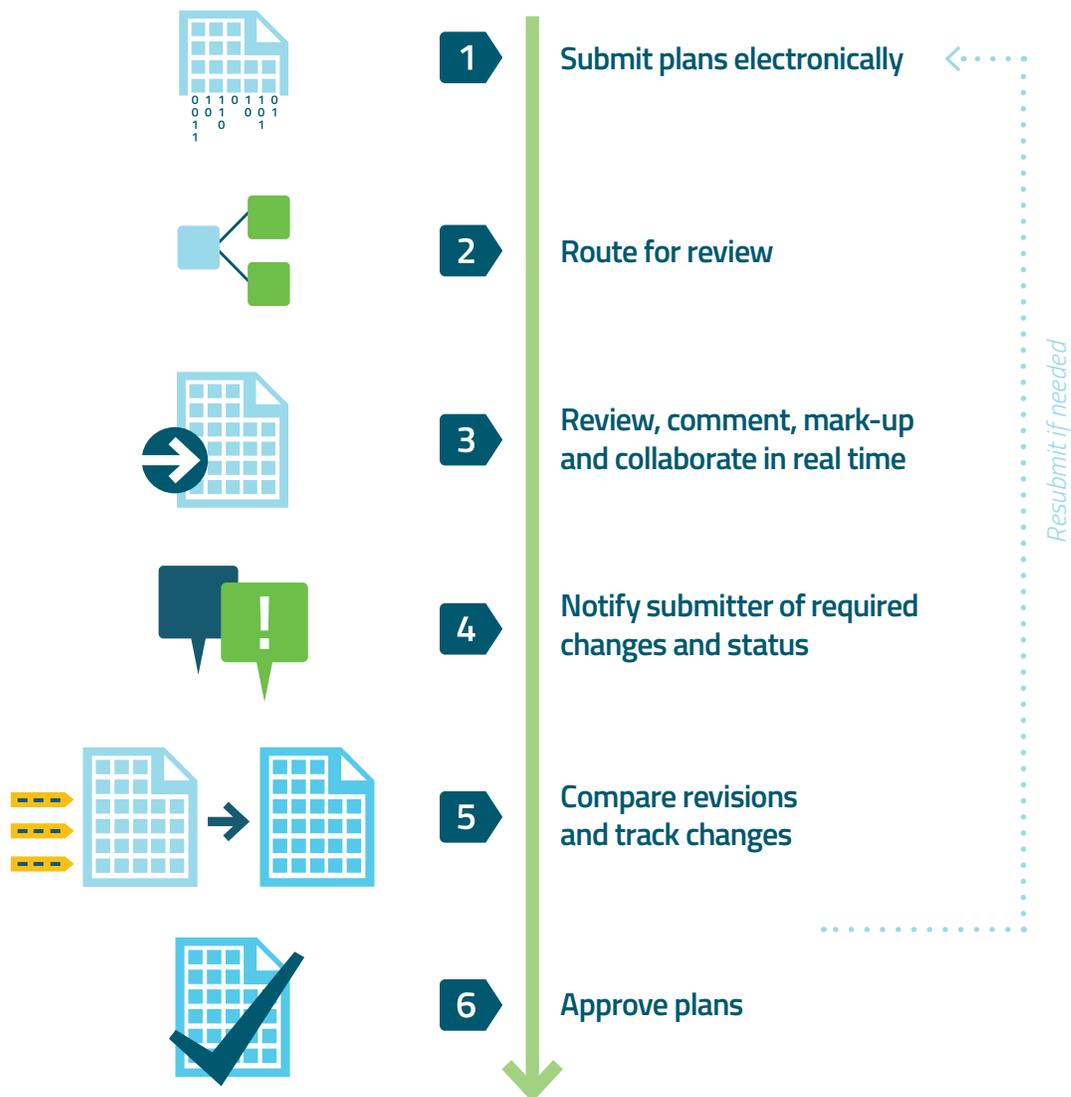
# Electronic Plan Review speeds development projects

Streamlines plan approval process

Facilitates real-time collaboration

Automates submission and revision tracking

Automate your plan submission, review and certification process with OnBase Electronic Plan Review. By utilizing OnBase, you speed up community development and infrastructure initiatives by improving staff collaboration and tracking plans throughout the review process. And the same system that transforms your plan reviews also creates more transparency into the decisions your government agency makes.





## Manages plans electronically for faster approval

Paper plan sets require multiple copies, making the process of gathering, distributing and reviewing large plan submissions time-consuming and difficult to manage. OnBase automates this process, enabling users to electronically track plan sets for multiple review types and simultaneously collaborate with other reviewers from different departments.

With the Electronic Plan Review solution, users import plans and supporting documents directly into OnBase through a portal website. The website supports point-and-click configurable forms for intake of additional project information. Once imported, OnBase automatically organizes plan sets and documents to your agency's standards and workflow automation routes them to appropriate reviewers for simultaneous approvals.

## Tracks changes and reviews in real time

After submitting plans, reviewers use OnBase to create and track changes and comments. OnBase organizes them by project, drawing, department and revision, ensuring they are effectively communicated to the plan submitter. Reviewers have access to a standard comment list that can be organized by review type and department, giving them a quick view of all of their standard checks. Once reviewed, OnBase provides the submitter with an organized list of the reviewers' comments and a marked-up plan set.

OnBase also features a side-by-side comparison tool that overlays the current plan revision with any previous revisions, allowing reviewers to see any required and unexpected changes that were made. OnBase supports simultaneous access and mark-up capability, as well as the ability to refresh as needed to see the most current feedback from all reviewers, improving collaboration. Once the review process is complete, OnBase allows users to approve plans by applying a stamp, seal and signature.

## Reduces paper so you can meet deadlines

OnBase helps you meet deadlines by eliminating paper-based tasks. With automated, electronic plan routing and tracking, you speed up the review process and increase transparency into your community development and infrastructure projects. By eliminating paper plan sets, you create a more sustainable process and focus more of your agency's time on constituent services – the core of government projects and initiatives.

Learn more at [OnBase.com/Government](http://OnBase.com/Government) >>



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by Hyland